

**THE UNIVERISTY OF MEMPHIS**  
**TAF Innovation Grant (TIG)**  
**Teaching with Technology Fellowship Proposal**  
**Fiscal Year 2007-2008**

**OVERVIEW**

The newly defined Teaching with Technology Fellowship (T<sup>2</sup>) initiative is intended to support faculty efforts to improve teaching and learning through the use of instructional technologies and pedagogically sound principles. Interested faculty are encouraged to collaborate as a team, either intra-disciplinary or inter-disciplinary, by focusing on specific improvements to their instruction.

**Purpose**

The intention of the Fellowship is to stimulate creativity around a specific focus. Examples include, but are not limited to:

- Social networking and other Web 2.0 resources and their application in the learning environment (wikis, blogs, podcasting, etc.)
- Team course development
- Maximizing learning outcomes and the quality of fully online or hybrid course design

The selected faculty group will work together to determine best teaching practices, effective assessment tools and course(s) that match departmental missions.

The goals of this initiative are:

1. To assist faculty in the effective implementation of instructional technologies in teaching and learning.
2. To create a group of faculty who will serve as mentors within the UofM faculty community within their academic areas and across campus.
3. To aid in the transformation of the University of Memphis as a model institution that promotes the innovative use of instructional technologies both regionally and nationally.

Faculty groups will participate in one of two T<sup>2</sup> cycles:

August 2007 – December 2007 or

January 2008 – May 2008

**IMPORTANT DATES TO REMEMBER**

**\*\*Teaching with Technology Grant Informational Meeting:** March 29, 2007; 11:30 – 12:45, ALC Learning Lab (FIT, 226)

**Call for proposal:** April 2, 2007

**Return of proposals:** May 4, 2007

**Notification of Fellowship:** June 6, 2007

## Fellowship Details

During each cycle a maximum of 2 small groups with no more than 4 individual faculty members in each group will be selected. Fellows will benefit from the following:

- Up to a \$6000 stipend per group for the purchase of technologies that explicitly support the fellowship project (TAF funds will be used to support these technologies)
- Up to \$1000 per participant for travel to present or participate in approved activities that support the fellowship project; money must be used for conference travel or conference fees and must be used within 12 months of the awarded Fellowship cycle (non-TAF funds will be used to support approved travel)
- Increased technology integration into learning environments that will benefit student learning
- Professional visibility and recognition among departmental and university colleagues
- Opportunities for recognition in regional and national presentations and publications based on individual initiatives and opportunity.

This Fellowship is a selective program that draws from the University of Memphis faculty community and engages them as a community of learners among their peers. The fellowship will also assist in developing and integrating new instructional strategies in teaching and learning. The purpose of the Fellowship is to encourage faculty groups to reflect upon their current teaching strategies and methodologies and determine ways to improve the quality of course design and program design for their chosen focus. Time will also be spent determining best practices for assessing course effectiveness.

An introductory workshop for the newly selected Fellows will be held at the beginning of each Fellowship cycle and will be announced prior to the beginning of the cycles. An ongoing program of workshops and other activities (online and face-to-face) will continue throughout the balance of the Fellows awarded cycle.

This is a joint program between the CIO and the Provost with the Advanced Learning Center acting as the coordinating unit. A majority of the funding will be provided through TAF funds as directed by the Dean's TAF Committee.

## PROPOSAL PROCESS

### Proposal Guidelines

Each proposal should include the following:

1. **Cover Page:** name, departments, proposal title
2. **Fellowship Application:** please fill out the brief application process at the end of this document and return with your submission
3. **Project Description:** *as a team*, describe (2-3 pages) the change(s) intended for your course(s), departmental program or interdisciplinary idea. As you describe these new implementations, include any supporting documentation with your proposal explaining how you reached these conclusions (instructor evaluations, student feedback, current research, departmental mission, etc.). Indicate when you plan to implement these redesigned or newly designed courses. *Please keep*

*in mind that during the course of the Fellowship, you will analyze and define the scope of the project and the scope of your project may change.*

4. **Explanation of Interest/Reflection: *individually***, provide a 1 page reflection of your teaching philosophy and your desired role in teaching and learning. Please elaborate on why you would like to participate in this Fellowship, what contributions you are willing to bring to the Fellowship and any additional information. Please include an explanation of what you hope to gain from this experience with your colleagues
5. **Endorsements/Letters of Recommendation:** Each proposal must also include
  - a letter of recommendation from applicant's Department Chair or Dean (with signature)

#### Professional Expectations of Participants:

Collaboration and idea-sharing is central to the purpose and value of the T<sup>2</sup> Fellowship program. Therefore, Fellows receiving fellowship support will be required to participate in pre determined online discussions with other Fellows as well as actively collaborate with the ALC staff, other ALC Faculty Fellows, alumna of the Technology Fellowship Program, departmental colleagues, and colleagues from other institutions. Fellows will also be asked to participate in several required face-to-face sessions which will consist of hands on, small group activities. All documents submitted for review during the Program year may be used for research purposes in the ALC but Fellows retain the right to publish or present their work at departmental meetings and local, regional or national conferences. Fellows will be asked to make a short presentation of their findings at an ALC sponsored event. These electronic presentations will be archived on the ALC website.

#### Selection Process

The selection process is designed to accomplish the program goals which are to bring together a group of faculty who will work to determine learning outcomes, best teaching practices, and effective assessment tools for their course or courses in their departmental program. It is also the goal of the program to assist faculty in the implementation of effective instructional technologies in teaching and learning and to create a group of faculty who will serve as mentors within the UofM faculty community.

**Please note: Fellowship participation has a significant time commitment implicit with it. Fellows must actively engage in planned face-to-face and online activities scheduled throughout the cycle. Departments are encouraged to provide faculty with support as they participate in this Fellowship.**

#### Basic Guidelines of the Nomination Process

- Faculty should demonstrate a commitment to improve student learning with innovative uses of technology.
- Faculty must be full-time tenured, tenure-track, or instructors and must be primarily engaged in an instructional capacity.
- This fellowship is not open to deans, chairs, or administrative faculty who are not in a primary teaching role.

- The selection committee will consist of the following members:
  - Director of the Advanced Learning Center (ALC) and members of the ALC
  - Technology Fellowship Program alumni
  - Teaching and Learning Advisory Committee
- The selection committee will review the applications and, through a combination of scoring guidelines and internal discussion, determine current year Fellows.
- Announcement of the selected Fellows for both cycles will be made on June 6, 2007.

**PROPOSAL SUBMISSIONS**

Submit two proposals (one signed hard copy and one electronic copy) by May 4, 2007

1. One signed hard copy to  
**TAF Innovation Grant, Teaching with Technology Fellowship (T<sup>2</sup> Fellowship)**  
**Advanced Learning Center**  
**FedEx Institute of Technology Building, Room 228**

2. One electronic copy to  
[tig@memphis.edu](mailto:tig@memphis.edu)  
**Subject Line** of Investigator's Last Name First Initial\_T<sup>2</sup>Fellowship\_2007  
 (e.g. GikasJ\_T<sup>2</sup>\_2007).

Questions regarding the Request for Proposal should be directed to [tig@memphis.edu](mailto:tig@memphis.edu) or Joanne Gikas, TIG Program Director, Advanced Learning Center, 678-5958, [jgikas@memphis.edu](mailto:jgikas@memphis.edu)

**Important T<sup>2</sup> Grant Events**

<b>Fellowship Grant Informational Meeting</b>	March 29, 2007 11:30 – 12:45, ALC Learning Lab
<b>Call for proposal</b>	April 2, 2007
<b>Return of proposals</b>	May 4, 2007
<b>Notification of award</b>	June 6, 2007
<b>Cycle 1</b>	August 15 – December 15
<b>Cycle 2</b>	January 15 – May 15
<b>Presentations &amp; Publications</b>	As appropriate

**Teaching with Technology (T<sup>2</sup>) Fellowship  
Application Form  
2007-2008**

*Note: Please submit this form with your group's proposal*

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Department: \_\_\_\_\_

Please select which cycle your team is applying for:

- Cycle 1 – August – December
- Cycle 2 – January – May

When are you planning on implementing the redesigned or newly designed courses?

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